

To: All Members of the Council

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Policy and Governance

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Calls may be recorded for training or monitoring

Date: 6 July 2018

Dear Councillor

COUNCIL MEETING - TUESDAY, 17 JULY 2018

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 17 JULY 2018** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. MINUTES (Pages 7 - 12)

To confirm the Minutes of the Council meetings held on 15 May 2018 (herewith).

2. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To answer the following questions from members of the public, received in accordance with Procedure Rule 10:

6. QUESTION TIME

To answer any questions received in accordance with Procedure Rule 11.2.

7. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

8. MINUTES OF THE EXECUTIVE

8.1 5 June 2018 (Pages 13 - 18)

To receive the Minutes of the Executive held on 5 June 2018 (coloured grey), and approve the following recommendation within:

Recommendation

EXE 5/18 Financial Out-turn Report 2017/18

The Executive RECOMMENDS to Council that £200,000 of additional investment property income be transferred to a Commercial Property Income Risk Fund to protect against future income risk.

8.2 10 July 2018

To receive the Minutes of the Executive held on 10 July 2018 (coloured grey) ***[to follow]***, and approve the recommendations within.

9. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 19 - 20)

To receive the Minutes of the meeting of the Licensing and Regulatory Committee held on 18 June 2018 (*coloured bright green*).

10. MINUTES OF THE STANDARDS PANEL (Pages 21 - 24)

To receive the Minutes of the Standards Panel held on 11 June 2018 (coloured cream), and approve the following recommendations contained within:

Recommendations

Minute STD 7/18 Membership of the Standards Panel

The Standards Panel RECOMMENDS to Council that Article 9 of Waverley’s Constitution be amended to designate the Standards Panel as the Standards Committee, and the membership of 9 Waverley members be allocated on a politically proportional basis.

Reason for the recommendation: designating the Panel as a Standards Committee reflects that its role is wider than being just a standing panel of members to determine Code of Conduct investigation.

Minute STD 8/18 Constitution – Responsibility for Functions – Joint Planning Committee

The Standards Panel RECOMMENDS to Council that the wording shown below in bold be added to the Joint Planning Committee Responsibility for Functions in Part 3 of Waverley’s Constitution:

The proposed role of the Joint Planning Committee as distinct from the Area Planning Committees would be to consider applications or issues referred to it for the following reasons:

a. To make decisions on the administrative and procedural matters affecting the processing of applications. E.g. report formats, information specifications etc.

b. To review all housing schemes which propose a net increase of more than 25 dwellings, where the recommendation is for permission to be granted

c. To consider applications defined as major, as defined by the Government (10 or more units of residential accommodation, more than 1,000 sqm commercial floorspace and site area of more than 1 hectare) and which, in the judgement of the Chief Executive, after consultation with the Head of Planning and the appropriate Area Planning Committee Chairman, meet the following criteria

i. have a significant planning impact beyond the Area in which they are situated, and/or

ii. are of strategic importance, and/or

iii. involve new planning issues for the borough; and/or

iv. is a revised application for parcel of land within a development with an extant planning permission previously determined by Joint Planning Committee that increases the total number of dwellings on the total site;and/or

v. is a revision to an extant planning permission that brings the total number of dwellings on a site to 25 or more; or

d. Where within three weeks of the application appearing on the Waverley weekly list of planning applications, the Chairman and Vice-Chairman of the relevant Area Planning Committee and the ward member request that it be referred to the Joint Planning Committee and put forward relevant grounds as set out in c (i) to (iii) above, the Chief Executive and Head of Planning will normally submit the application to the Joint Planning Committee.

Reason for the recommendation: to address the concerns of Members that planning applications proposing a significant increase in the number of dwellings already permitted on a site may be determined without proper consideration by a Planning Committee.

11. PROPORTIONALITY ON COMMITTEES AND ALLOCATION OF SEATS
(Pages 25 - 30)

The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review the allocation of seats on the principal committees as soon as practicable after any change the political composition of the Council, to ensure that seats are allocated in the same proportion as that in which the council as a whole is divided.

The by-election for the Farnham Castle Ward was held on 24 May 2018 and Cllr David Beaman has been elected to the Council as a Farnham Resident. In addition, the Standards Panel has recommended that the Council re-designates the Standards Panel as a politically proportional Standards Committee.

Subject to the agreement of Council to the re-designation of the Standards Panel, the calculation of proportionality and proposed allocation of committee seats is set out below

Recommendation

Council is recommended to:

- 1. NOTE the proportional allocation of seats on the principal Committees and the Western Area Planning Committee following the by-election for the Farnham Castle Ward and the re-designation of the Standards Panel as a politically proportional Standards Committee.**

2. **AGREE the nominations to the Principal Committees and Western Area Planning Committee for the 2018/19 year received from the political groups, as detailed in Annexe 2 [to follow].**

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor, where appropriate:-

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).